DIVISION EDUCATION LEADERS CONSULTATIVE MEETING  
SEPTEMBER 17, 2018 – 8:30 AM

Agenda:

1. RPMS
2. DLL
3. PHIL-IRI
4. SCHOOL FORMS
5. EXTENSION OF CLASSES
6. SIX-HOUR WORK

The meeting started with a roll call led by Dr. Roland M. Fronda, OIC- ASDS which was immediately followed by the discussion of each topic by the assigned DepEd Official.

At the start of the discussion, everyone was reminded that each resource person would be given fifteen minutes to explain the topic. The audience were instructed to jot down all the questions which will be answered during the open forum.

Results-Based Performance Management System (RPMS) was explained by Dr. Roland M. Fronda while the Daily Lesson Log/ Daily Lesson Plan (DLL/DLP) was discussed by Dr. Milagros M. Peñaflor, CID Chief. Meanwhile, Ilynne S.J. Samonte, EPS-English, and Mar-Elen Fe G. Reñosa, SEPS for Planning and Research, tackled the Philippine Informal Reading Inventory (Phil-IRI) and School Forms, respectively. On the other hand, Francisco Bautista, PSDS talked about extension of classes and Frederick Y. Simbol, Principal of BSF explained the six-hour work.

Right after all the topics were discussed, there was an open forum with Ilynne S.J. Samonte as the moderator. Through the question-and-answer, exchange of ideas and clarification of important points, the body came up with the following agreement.

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<th>CONCERNS</th>
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<td><strong>1. RPMS</strong></td>
<td>Dr. Fronda clarified the MOV’s of RPMS. Out of 37 strands, 21 strands are observable in classroom observation. However, there are teachers who refuse to be observed. During the roll out, it was mentioned that there will only be one complete observation and the three other observations are just follow up (as MOV). However, observation is part of principal’s task and evaluation so it should be expected that it will be observed more than once every quarter.</td>
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**MISSION**

To prepare and promote the right of every Filipino to quality education from basic to college level education where students learn in a child-friendly, gender-balanced, safe and stimulating environment.

**VISION**

To provide and ensure the highest quality of service, which includes the development of an environment that is conducive to learning for all learners.

**QUALITY POLICY**

1. Promoting quality products and services is our commitment and meeting regulatory and all applicable ISO 9001:2015 requirements.
2. Ensuring and meeting the requirements of customer and stakeholders through inspection, evaluation and assessment to ensure the continuous improvement of processes and products.
3. Conducting periodic review of the QMS of all internal and external stakeholders to enhance the processes, procedures and services that will meet the requirements of the customers and the stakeholders.
4. Ensuring the implementation of the QMS for the common good of the Filipino people.

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ISO 9001: 2015 CERTIFIED
School heads were also reminded that they will rate the teachers. Only the IPCRF of master teachers should be submitted to the SDO.

Agreement:
1. There should be review and retooling of teachers in terms of what they have understood about rpm.
2. Simultaneous observation of school head, master teacher and department head can also be done.

2. DLL

1. Teachers should adhere to the principle “We can’t teach without DLL/ Lesson Plan”. It should always be there whether electronic or printed.
2. DLL can be in soft copy or hard copy, either printed or handwritten.
3. DLL should always be updated in terms of remarks and/or reflection. Teachers should be ready to provide evidences anytime they are needed.
4. Teachers can have separate notebook where they will write the code (of competencies), reflection and/or remarks.
5. The DLL that will be used for observation as MOV for RPM should be printed.
6. For the newly hired teachers, it depends on the principal to determine if the teacher/s still need to prepare detailed lesson plan for the whole year. If the principal sees that the teacher/s are already competent, even for less than a year, teacher/s can be advised to use DLL.

Reminders from Sir Ferrer:
- School principals are the ones who should monitor the DLL/DLP. The role of the SDO is to provide the school principals technical assistance.

3. PHIL-IRI

According to EPS, English, 70% of grade 7 students did not meet the passing grade for their level in the Phil-IRI. The reading material was “Karakatang Sibil”, taken from AP 6, 4th quarter. If the said lesson was taught in Grade 6, it is expected that there’s retention on the pupils. Hence, it is possible that there were competencies not met.
To address the reading problem requires commitment of all concerned.

4. SCHOOL FORMS

The Learner Information System (LIS) consumes too much time for teachers especially the LIS Coordinators. Most of the had to stay up late or wake up very early in the morning to access the system. It was also reported that some teachers had to spend...
for the Internet connection. Because of this, there was a request to grant service credit for LIS Coordinators and other personnel involved in LIS and EBEIS.

**Agreement:**
1. The request for service credit was approved but there should be supporting evidences such as screen shot of the log in and out of the system, accomplishment report duly certified by the school head.
2. Report to the SDO the principals who do not provide their teachers what they need in doing their tasks related to LIS (e.g. Internet connection, papers, printing of forms, etc.)

### 5. EXTENSION OF CLASSES

If the school head and the PSDS can certify that they have already met the target competencies for the quarter and upon the review EPS and approval of the SDO, extension of classes may be stopped.

### 6. SIX-HOUR WORK

Teachers are loaded because of the other extra work designated by the SDO and school heads, contests and tasks due to partnership with other departments like DOH.

**Agreement:**
1. Teachers have choice if they want to spend the remaining two hours inside the school or outside school.
2. There should be resolution to be submitted to the SDO for review and recommendation.
3. This will be submitted to Civil Service.
4. Only after the school has been certified to meet the required competencies and done with the extension of classes that the school will be allowed to implement the six-hour work scheme.

Meeting adjourned at 12:00 Noon.

**Prepared by:**

**MAR-ELNFE G. REÑOSA**

SEPS- Planning & Research

**Approved by:**

**JESSIE D. FERRER, CESO V**

Schools Division Superintendent