CORE VALUES OF A GOOD OFFICEMATE

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Success rests not only on one member but a collaborative effort within the organization. The organization's success rests not on a single person but the participation of all the affiliated members. It means that successes are influenced by how members take part in the realization of the goals. Therefore, an employee needs to possess characteristics that promote higher productivity, efficiency, and effectiveness. These core values are work ethics and morals, honesty and integrity, open-mindedness and innovation, tolerance and flexibility, and positive attitude and team player (Dilenschneider, 2013). Nevertheless, these are attributes for employees to be good officemates.

Work ethics and morals. A good officemate practices work ethics and morals. These two (2) attributes are indispensable and cannot be separated. An ethical worker is implied to be a moral employee. Etymologically, ethics means moral character (Freiwald, 2014). Thus, a virtuous person manifests behavior as a right by the moral sense or standard. These persons are also known for their practice of accountability in the performance of their duties. They also carefully think over the situation, looking at all aspects before acting on it. They are also loyal to the organization, treating their peers well and constantly serving as a paragon of the standards of professionalism. However, a moral employee manifests a positive attitude and satisfaction towards the organization. Though not directly controlled in the organization hand in hand, even in the workplace. An ethical employee is a respectable person who faithfully follows the group's rules, policies, and rules promulgated.

Honest and Integrity. A good officemate practices honesty and integrity. Though not synonymous with one another, honesty and integrity are interrelated concepts.
Honesty in the workplace is fundamental. It facilitates an increase in trust, reputation, and even loyalty. It likewise ensures an effective dispute resolution within the group (Kolzow, 2014). It is also promoting positive relationships among co-workers and uplifts camaraderie essential for the achievement of organizational success. It also assures confidence in leadership, leading to productivity and higher satisfaction, among others. Integrity, on the other hand, is the committed observance of the moral and ethical code. It is also a display of an upright ardor to values and beliefs. Employees who manifest integrity are known to be trustworthy and kind (Indeed Editorial Team, 2020). They do not cheat in work, and they give due what is just to what is provided to them. They even exceed what is expected of them to achieve.

Open-minded and innovative. Good officemates are expected to be open-minded and innovative. They are open-minded, for they consider a holistic perspective self-created and from the perspective of others (Cherry, 2021). They are also willing to try new things for the better good of the organization. They listen to others’ opinions and try to deviate from a self-serving decision. They are also critical and rational thinkers. They reflect on whatever action they may manifest. They are also innovative. Their innovative character is influenced by their strong desire to improve their work performance (Amabile & Khaire, 2008). They are not afraid or pessimistic about new ideas that may create a positive effect on their work. They are also resourceful, taking the challenges to achieve their goal using different methods.

Tolerance and resilience. Good officemates are tolerant and resilient persons. A tolerant person can accept others’ opinions and even preferences (Hjerm et al., 2020). They do not impose their views, imposing that they are right. They also know how and when to let go of simple mistakes while helping their peers improve their skills. They are also versatile. They possess wide-ranging skills and the ability to perform numerous tasks, roles, and responsibilities in the organization. They can adapt quickly to changes and transform them as an opportunity to enhance one’s skill to be relevant and competitive.
Positive attitude and team player. Good officemates have a positive attitude and are good team players. Positivity is being optimistic about whatever situation they will be experiencing (Steinhilber, 2017). They have the conviction that challenges can be overcome and problems can be solved. They are not demoralized just because of the remote instance of failure or shortcomings. They consider those as occasions for them to exercise their skill and competence in addressing and solving the problem. They have faith in themselves and their peers’ skills and abilities. Thus, they see these are opportunities that will lead the group to success. They are also team players for they understand their role in the group (Sennet, 2021). They welcome collaborating with others. They do not take the credit solely if they succeed. He is not just a passive member but an active contributor to complete the tasks, meeting their goals, and managing projects. Thus, they commit themselves to the team.

Good officemates are those employees who are enjoyable to be working with. They spread cheerful ambiance to the workplace essential to make work easy and light. They have good work ethics and practice moral ascendancy in fulfilling their duties. They practice and value honesty, for it reflects their integrity as a professional. They are open-minded and innovative, showcasing their creativity to increase productivity, effectiveness, and efficiency. They are also tolerant but never indifferent, resilient in any opportunity of change. Lastly, they have a positive attitude and optimistic mindset while acknowledging their unique role within the organization.

References:

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