Exceeding the expectations in work means satisfaction and great performance. In a team where all of us want to achieve the best and strive for improvements, giving 101 percent on task and exceeding the outcome plays an important factor on company or department’s future success. In our field of work, where most of us simply accomplish the task and workloads, it is very important for us to exceed our outputs. Aside from earning praises to our bosses, it will deliver memorable and ever-lasting experience to our stakeholders and customers. Giving the best consistently and making efforts for improvements can give progress and limitless opportunities.

A lot of researches on this topic that can help us to become the best possible version of ourselves, many tips and advices were suggested for us to know and learn to be better every day. Here are some of strategies and tips to have a better performance and exceeding the expectations in work.

**Focus** – a point of concentration. According to Merriam Webster, it is a state or condition permitting clear perception or understanding. Focus and concentration are difficult to master, especially in our field where multi-tasking is very important. A lot of distractions make it more difficult. According to some studies, focus occurs when we said yes to one option and no to all options. Focusing on the most important thing at the present rather than doing many things for the future can help us to be more productive and very beneficial to the team because everything will be accomplished in due time. Sometimes it is also important to focus on small things first because often smallest things make the biggest difference.

**Sharpen your Skills** – Professional Development. It is very important for us to sharpen our skills, this shows that we value our job and we are ready for new learnings and challenges professionally. There are a lot of way to sharpen our skills, attending seminars and webinars, taking online class, seeking feedbacks and seeking for new opportunities. We should be equipped with new knowledge and strategies to sharpen our skills in this way we
can learn new techniques that will surely help us in accomplishing our task and exceeding the expectations. Sharpening your skills also ensure career opportunities and career growth.

**Be Self- Motivated**- the force that drives you to do things. Being motivated pushes us to achieve our goals, fulfill our task and improve quality of life. Many says that being self-motivated can help you to take and control many aspects of your life. Being Self-motivated helps us to act positively in different situations, we are not being bother by circumstances and challenges in our work. Having a great attitude towards the team even in tough times exhibit motivation. Being optimistic and committed to the task will surely bring positive response and result.

Meeting or exceeding expectations in work is the best way to ensure great results. First you must know what is expected to you in your position and meet the standards. You need to follow the requirements and ensure to accomplish every assigned task given to you.

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