EXTRA ORDINARY LEADER

by:
Mrs. Josie S. Viray
Teacher I

An efficient management is one of the components that affect the capability of a school head. It is a complex job because it requires managerial roles such as planning, organizing, directing, and controlling the several activities in the school.

I also learned that Leaders help individuals or groups move towards goals that they find acceptable, and possess qualities, and characteristics which would influence the actions or behavior of their followers.

Principals or school administrator should never dictate. They need to motivate their teachers to work for the benefit of their school or organization. They need to provide opportunities for them to raise improve and achieve their goals.

Teachers should look up their principals who provide them with opportunities and responsibilities. Thus, principals should allow the faculty to assume responsibilities that would test their capacities and capabilities.

Principals should not be afraid to delegate responsibilities to those who possess skills and abilities of school administrator as shown in their respective work performance.

However, the delegation of responsibilities should be made clear and specific to minimize mistakes in the performance of the tasks assigned to them.

As a future school administrator I learned that I need to be firm in terms of decision making. As a future principal I need to be mentally and emotionally mature. This is
important since time and again, he may have to make important decisions and be responsible for our actions and accomplishments.

I was able to make acronym for the word ADMINISTRATOR

A – amiable and approachable to all.

D – diligent and dedicated worker in school.

M – mediator to indifference.

I – intellect is great.

N – never a single moment is wasted.

I – infinite desire for progress.

S – sincere and supportive.

T – tender to his subordinates.

R – reassuring with hopes and dreams.

A – apparent to his commitment.

T – transparency is observed.

O – orderly and organized.

R – responsible and highly respected.

If the school head is strong, motivated and a terrific manager who clearly delineates expectations for staff and students, then the school tends to make progress. Excellent school administrators are the reason why good teachers can teach tremendously and
good principal and teachers are the reason why ordinary students dream to do extraordinary things.

References: