FOUNDATIONS OF AN EFFECTIVE EXECUTIVE

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Workers, managers or individual professionals are classified as “executives” who have knowledge to make decisions in the normal course of their work that has impact on the performance in the workplace.

To become effective by virtue of the position, given are the foundations of executive effectiveness. First on the list is the time management. Executives manage their time religiously. They begin by looking for where their time actually goes. Another foundation to be considered is the executive contribution toward efficiency. It considers that excellent performance in a good position is often but a pale shadow of the job’s full potential of contribution. Focusing on strengths and making them productive is also a foundation that needs to be addressed. Executives have to use the strengths of associates, the strengths of superior and one’s own strengths in order to achieve best results. Concentration is one factor that executives prioritize, and they do things one at a time. It is very evident for they have to face much tasks clamoring to be done. Doing one at a time means doing it fast. They can concentrate with their time, efforts and resources thus leading to the greater number and diversity of tasks they can actually perform. And the last but not certainly the least is the decision-making and effective decisions. Executives have to know where a decision has to be based and should be made, whether in principles or in merits. They know also the trickiest decision between the right and wrong.

In a nut shell, what all executives have in common is that get the right things done however, they differ in strengths, values and beliefs.
References: