HOW TO EFFECTIVELY MANAGE A CLASSROOM?

by:

Marvin E. Orcena
Bataan School of Fisheries

I’ve been teaching for more than a decade that I regarded that effective classroom management is key for effective learning to happen. Conduciveness of classroom to learning is really important so that teachers and students could feel the homey atmosphere that will help them feel relax and comfortable and these could motivate learners to learn and the teachers free from stress and from the unpleasant working environment.

What should a teacher do to effectively manage a classroom?

1. Orderliness- Classroom furniture like tables, chairs and cabinets and bookshelves must be properly arranged to make sure that students can move easily and properly inside the classrooms. The Teacher must see to it that there is an alley where students can access in going to their seats when going inside and going out. It is important to have an alley wide enough for students not only for easier mobility but also for safety reasons during earthquake and fire that student can move out or transfer at once in other classroom or building.

2. Cleanliness- Classroom and surroundings must be properly maintained. Cleanliness must be observed in the classroom inside and outside. Walls should be free from dirt, writings or vandals, marks of foot and hand prints, and from pictures of any kind which has no decorative aspects. Students must do routinely day to day cleaning activity to maintain the cleanliness of the classroom and surroundings including the
comfort room. Comfort room should always be clean so students won’t acquire harmful bacteria that can cause sickening.

3. Decoration- In decorating, a classroom frames should be hang-in an eye level position that students can visualize and read the letters properly. Just put things and pictures connected to the subjects, DepEd mission and goals, policies, student’s progress, school and student activities. Teachers need to consider balance or harmony in colors and shapes, not over decorated, over crowded pictures and sayings. It is much better to have a different bulletin board for the students where you can display things concerning their activities and achievements.

4. Rules and Discipline- Teachers must involve students in formulating classroom rules that they should obey and follow. It should be done in the first week of school opening. Rules and policies must cover proper behavior inside the classroom, maintaining cleanliness and orderliness, bullying, duties and responsibilities of students, existing school policies, and CCP policies. Bullying policies should be properly explained by the advisers to the students. Printed copies of the different policies should be posted to their classroom for students to read.

5. Check and Monitor Students’ Attendance- Advisers and subject teachers should always check and monitor student attendance and progress. Absences should be reported to the parents or guardian to make them aware that their children are committing absences and also for adviser or subject teachers to know if they are sick or whatever their reason is for being absent. Checking and monitoring is also a way of helping them to focus in their studies and ensure that they will get passing grade in every subject.

6. Coordination with Parents or Guardians- Teacher and subject teachers must constantly coordinate with the parents to maintain a good relationship. Parents should be informed of their duties and responsibilities as an important stakeholder of the school. Teachers should motivate parents to attend, support and be involved in the different
school programs and projects that will not only help promote the good scholastic standing of their children but also to assist the school in achieving the goals with regard to the different performance indicators target and physical development of the school.

Teachers need assistance to finance expenses for the physical development of the classroom. They can do it by asking the assistance of the PTCA officers and parents on the kind of assistance they can give to the school for the improvement of classroom and the needed resources, as long as DepEd Order 41 S. 2011-2012 with regards to “No Collection Policy” is not violated. Parents are willing to help and donate material resources for school project if the teachers or advisers properly coordinated with them to explain the projects. They could even manage to collaborate with other parents to execute the projects.

References:

27 Classroom Management Strategies to Keep Things Fresh
www.teachthought.com

Classroom Management Tips from Effective Teachers
www.stevencampbell.com

Classroom Management Positive Strategies
www.progressiveteacher.in
Regulations Governing Public Schools on Collection, Uniform, ID Cards, Transfer of Students and Instructional Materials

DepEd Order 65 S. 2010, DepEd Order 41 S. 2011, DepEd Order 41 S. 2012