MANAGING AN ORGANIZATION

by:
ELFREN JESSIE D. GAMUEDA JR.
Teacher III, PAYANGAN ELEMENTARY SCHOOL

The organization is a structured and managed social unit of society preferably to meet a need or to pursue shared goal; while management is the controlling act or skill, so as decision making on an organization.

Therefore, management of an organization is the art of getting people together on a common workplace to make them work towards the achievement of mutual and predefined goal; enabling the use of resources through planning and control at the workplace. In addition, it provides sense of direction to its members.

Organizational management is beneficial if properly planned and executed. Listed down below the importance of properly management for the survival of any organization.

1. It helps to create a clearer picture of the goals within each department.
2. There will have effective implementation of plan to achieve targeted goals.
3. Better coordination among various departments will be seen.
4. Deadlines will be met by employees.
5. There will have a positive and peaceful work environment.
6. There will have a sense of security to the employees.
7. Employees will become loyal on the job and will never treat the work as a burden.

On the other hand, these benefits should be supported by the initiatives of the managers. To meet these benefits, here are the essential ways on how to get there.

1. Plan. Develop an effective plan that is essential to decide on the future action; as how you would like to do things.
2. Organize. Prepare the resources to be needed for a smooth transactions.

3. Staffing. Recruit the right person for certain work task in the organization. An employee must be well-knowledgeable to the tasks that he must perform.

4. Lead. It is the leader’s responsibility to clear and set targets with his members; as well as to make sure that members work in unison towards common objective.

5. Control. Managers must have the full awareness as to what is happening around. He must review performance and progress of other members and provide guidance whenever needed.

6. Time Management. Effective management requires achievement of the goal at the right time.

7. Motivate. Appreciation to every good work done will make a bond within employees. It helps them decide to stay working for a longer span of time.

References:

https://www.managementstudyguide.com/organization-management.htm