ORAL COMMUNICATION SKILLS: HOW TO IMPROVE IT?

by:
Edelyn S. Mendoza
Teacher III, Talimundoc Elementary School

With the ultimate goal of the Language Arts and Multi-Literacies Curriculum, which is to produce graduates who apply the language conventions, principles, strategies and skills in (1) interacting with others, (2) understanding and learning other content areas, and (3) fending for themselves in whatever field of endeavor they may engage in as an outcome of K-12 Basic Education Program (CG in English, 2016)

Oral Communication is part of our everyday tasks. It is the process of articulating information to others by means of words of mouth. It involves face-to-face communication, telephone conversations, and discussions either formally or informally.

Most of our great leaders are great speakers. Oral communication is our ticket to succeed. The endeavors in globalization and advancement pressure us and challenge to be a good communicator.

With these, how can we start to improve our communication skills specially in speaking English?

Here are some ways to improve communication skills in English as suggested by Krishna Reddy.

Understanding the fundamentals of oral communication

Basic communication skills should not be taken for granted. Listening as part of macro skills can help you understand the fundamentals of oral communication. This also involves positive attitude towards communication.
Frame in words what you think

Putting the words in frames and express what you think is one of the harder parts of oral communication. Sometimes, we already know what we want to say, but we don’t have the courage to express it. As the saying goes, “practice makes perfect.”

Kick off your hesitance

Have you ever experienced to speak in public without any preparations? How did you feel about it? As a non-native English speaker, you feel fear whenever you are tasked to speak in front (example, in group activity, meetings, oral discussions etc). The hesitation to speak in public is one factor why some are reluctant. This is because the fear of “scrutiny” of your mistakes whenever you speak.

This kind of mentality should not be the source of hindrance. Face your fear to conquer it!

Practice will make you perfect

Easier said than done. Practice will make you perfect. It demands you to communicate and interact to improve your oral communication skills. That’s it.

With these essential ways to develop and enhance your oral communication skills, practicing hard will be your greater partner to reach your goal in communication. Continue to read more and try to listen to others as they speak. Every time you face dilemmas in speaking, be fearless to accept the challenge. It is your determination to learn that will make the gap between the unfamiliar to familiar.

References:

https://content.wisestep.com/improve-oral-communication-skills-english/