THE LOVE FOR A SCHOOL OFFICE JOB

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As said by Confucius, “Choose a job you love, and you will never have to work a day in your life.”

This line of the famous philosopher mentioned above is much applicable in the work in a school office for it has an array of academic support duties and responsibilities which include the preparation of school calendar, subjects offered, class schedules, requirements, procedure in enrollment system, typing and printing of school policies, evaluation of credits/subjects earned, academic requirements of students, storing important data and among others.

Apparently, the job in the school office is year-round and it truly demands the strength and power of the individual who will perform such tasks. Despite the stress and pressures, the person working in the school office must develop passion and love for the job. In doing such, an individual should bear in mind that doing things for others is fulfilling and worth rewarding. It is the best effort that matters because we live a good life if we love what we are doing.

Obviously, a lot of people are entering into the school office and the office personnel like the registrar, administrative officer, or administrative assistant must attend well to the needs and concerns of the people who are coming. It is the duty or responsibility of the office personnel to assist and answer the queries and requests of the students, teachers and other stakeholders.

By means of serving the clientele of the school, the love in one’s job is being manifested. Having met and dealt with matters in the office concerning the school would vividly create a picture of the ardent interest in performing one’s duty as office worker.
Doing tasks for others day by day is much satisfying on the part of the personnel and it seems that the job is easy.

Moreover, it is advisable that a person in the school office should always wear a big smile, an open heart and an accommodating hand to those who are in need of help or school assistance specifically those who have problems and confusions in varied matters like grades and records.

Let the person performing the duties and responsibilities in school office to religiously meet the expectations of others most especially of the students, of teachers and of the entire school community because positive outputs may be yielded in this way.

Loving your school office job is worthy and you have to face it with pride and confidence for the work is noble! We should live a fruitful day leading to attain a successful life.

A person working in the school office should consistently think and believe that his or her job is worth doing and it has a huge value to others.

Have a life filled with love for work in serving the people. It is obviously a life of fulfillment and burden free!

References:

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