THE NECESSITY OF INTERPERSONAL RELATIONSHIP SKILLS IN THE OFFICE

by:
Abraham S. Tria

Technology is becoming the medium by which most business transactions are done. However, verbal and diplomatic skills still play a big role on how one effectively deals with their peers and superiors.

Oftentimes, people are laid-off because of their inability to relate well with others, therefore, interpersonal skills along with all other capabilities must form part of a worker’s arsenal if he is to prosper in his job and increase his productivity.

Effective communication with both co-workers and bosses must be maintained. As in any relationship, conversation is the key. Speaking when you need to, in a way called for, will lead to a mutual reciprocity not only on information, ideas, competencies but also in developing respect for other’s opinion, strengths and weaknesses.

Feed back is considered a way to learn whether a task given is completed accordingly. The person to whom the job was assigned must be duly informed by the task giver if what was done was as expected or adjustments need be effected. This might seen easy but interpersonal skills are needed here, too, because tact and diplomacy are essential in dealing with others to avoid being misinterpretation which that may cause them to harbor hard feelings, thereby hampering the level of their performance.

With good interpersonal relationship comes connections, whether you accept it or not, having references could put you at the top of the ladder. A good impression just like a bad one makes lasting effect on your fellow workers. There is no reason to limit your horizons when you could broaden your opportunities. By being approachable, those
within your work circle feel comfortable when asking for assistance and counsel. Without interpersonal skills, you will always be a square peg in a round hole, so to speak.

Your interpersonal skills will mirror the fact that the welfare of your co-workers and clientele are of foremost consideration. A sharp sense of consciousness helps you through different social circumstances specifically when working as a group or when making the right discernment and in understanding delicate work-related matters.

In a nutshell, interpersonal relationships become much more powerful, valuable and advantageous when they nurture essential personal relationships within professional boundaries. Each employee is a person with their own lives apart from the peripheries of the company, with their own upheavals and troubles. To be effective, sincerity and honesty in your dealings will go a long way.

Reference:
Soteris Phoraris