THE STUDY PLAN

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A study plan helps both new and seasoned teachers focus on what they can do to improve their ability to learn the content of what they are teaching. The plan will include what you will do during lesson planning and what you will do in the classroom.

As needed, adjust your study plan depending on the available time that you have during the day. Every time you prepare before each class, learn the content of your lesson that is needed for the day. Here are some guidelines in making your own study plan:

1. Set goals. You will determine if your goals will be weekly or monthly. Focus your goals on improving your knowledge about the lesson. Learn new examples and discover new ways to present your content. If you have goals, it will be easier for you to track your progress.

2. Select which materials to use. Would you like to use available books from the library or would you like to surf the internet instead? Other teachers may have the same lesson that you have. It is never a shame to ask them for suggestions on how to better present your lesson. Of course, there will be no more effective material to use than your past works.

3. Memorize key terms and definitions. Since you are tasked to teach the same lesson content over and over in the coming years, it will be helpful if you memorize some terms and definitions. It will improve the quality of your teaching and your mastery of the subject.

4. Ask others for help. Consider doing the following ideas:
• If you have a fellow-teacher who is a master of the content you are preparing, take advantage of this great opportunity by asking him questions.

• Ask you head and other fellow-teacher to correct you and to suggest ways to improve.

5. Assess and adjust your study plan. Every time you assess yourself with the goals that you set, review your study plan. Is it effective? Does it need improvement? Adjust your study plan if you think it is needed.

Mistakes are inevitable. Everyone who learns makes mistakes. However, we should be confident enough in front of our students to build their trust. One way to show our credibility is to be a master of our subject matter. Study plans are very helpful in attaining this goal.

References: